

Creative Tea Towels

FINE ART ON FINE LINENS

Self-Portrait Tea Towel
Information for Schools

Welcome and thank you for downloading this information package. We hope you will find the information we have provided helpful. Please remember to either call or email us with any further questions. We are here to help you organize this memorable keepsake and aim to make this fun, easy and a rewarding project.

Sincerely, Sue Noble & Suzy Walters



Created by Ridgway Annex School

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1. Instructions and Pricelist

How to organize a tea towel project:

- Supply your students with individual pieces of white paper (size of paper will depend on the number of students) and a black medium point felt marker.
- Ask the students to draw a portrait of themselves and encourage them to make it as large as possible. Write the name of the student on the front of the artwork.
- Collect the artwork in ziplock bags with a copy of the class list to ensure that all students have been accounted for.
- Don't forget teachers, staff and class pets!
- Either include your school logo, or email it to us.
- Indicate the type of border and colour of ink you require.
- Please provide us with the number of tea towels you will be ordering. Before we proceed we will require a 50% deposit.
- Please allow 4 weeks for delivery.

Prices: Effective January 2010

100% White cotton tea towel, 19 X 31 inches, high quality silkscreen printing
Minimum order 80 tea towels, we are happy to quote you prices for higher quantities.

| Quantity | Cost | GST | PST | Total |
|-----------|--------|--------|--------|---------|
| 80 - 99 | \$9.60 | \$0.48 | \$0.67 | \$10.75 |
| 100 - 149 | \$9.38 | \$0.47 | \$0.66 | \$10.50 |
| 150 - 199 | \$9.15 | \$0.46 | \$0.64 | \$10.25 |
| 200 - 299 | \$8.93 | \$0.45 | \$0.63 | \$10.00 |

Please note that US Customers will not be charged local taxes but may be subject to 9.2% duties.

Payment terms: 50% deposit due when order is placed.
Final payment due upon receipt of goods.
Cash or Cheque payable to NobleWalters.
We accept Visa and Mastercard credit cards.
Prices do not include shipping.



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2. Turn this project into a fundraiser?

Here are some selling hints:

- If possible allow enough time to pre-sell the tea towels to parents.
- Order forms with a reduced photocopy of the tea towel can be sent to each parent.
- On the order form emphasize that grandparents, uncles, aunts, family friends and even babysitters love them, that they make great gifts for Father's Day, Mother's Day, Easter, stocking stuffers for Christmas, Hanukkah, hostess gifts and year end mementos. They are inexpensive to mail. They can even be sewn into pillowcases and quilts and auctioned at school events.
- The artwork can be displayed on a school notice board, along with a sample tea towel.
- Don't forget to put notices in the school newsletter, on billboards and to make announcements at school events.
- Have class Moms phone parents to encourage orders.
- Consider offering a deal for multiple purchases.



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Creative Tea Towels ~ 4611 Caulfeild Drive ~ West Vancouver ~ BC ~ V7W 2T9 ~ Canada
Contact Suzy 604-926-9026 or Sue 604-925-4594 Web Site: www.creativeteatowels.com E-mail: info@creativeteatowels.com

Sample Letter to Parents

To: All Parents
From: Parent Advisory Council
Date: September
Re: Self-Portrait Tea Towel Fundraiser

This year we are introducing a new fundraising idea. All the children in school have drawn their self-portraits, which will be silk-screened onto high quality 100% cotton washable tea towels.

You now have the opportunity to buy these “Priceless” works of art to add a little smile to your kitchen. Think of all the people who would love to receive such a personal gift and they are easy to mail. The self-portrait tea towels can be used numerous ways such as gifts for Mother’s Day, Christmas, Hanukkah or present one to your child when they move out and into their first apartment. You can also make them into pillowcases and quilts. Multiple orders can be accommodated, and the funds raised will go to worthy causes for the school.

Come and view the artwork at school and fill out your order form below. Return it to your child’s classroom teacher **By Date....**

 Please fill in One Order per Family

| |
|--|
| NAME: TEL: Childs Teacher, Grade / Division: |
|--|

| |
|--|
| Cost: \$ per tea towel \$ per tea towel when you buy 3 or more (any grade level) |
|--|

Your Order

| Grade | Tea Towel @ \$ | Tea Towel @ \$ |
|---------------------|----------------|----------------|
| Grade K – 3 | | |
| Grade 4 – 7 | | |
| Total | | |
| Grand Total: | | |

Please make your cheque payable to the PAC and hand it to your child’s teacher for collection.

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Order Form

Mail or E-mail us the following information with your drawings and class list.

School:
Contact:
Address:

Tel:
Fax:
E-mail:

Deliver Date:

| | | | |
|-----------|--|--|--|
| Grade: | | | |
| Quantity: | | | |
| Colour: | | | |
| Border : | | | |

Special Instructions:



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